

Aweber Updated Dashboard Layout

Aweber (and other applications) are continuously updated by the owner. Generally the updates are minor and progressive so you tend to just adapt to them as you use the application.

However occasionally they will make significant changes that may catch you out if you haven't used the app recently.

The Aweber video showing you how to create a list and a web form for your EasyProSuite application shows an earlier dashboard layout.

However the operation described is fundamental correct.

<https://easyprofunnels.s3.amazonaws.com/v2/videos/aweber-form.mp4>

Since the video was made the dashboard has changed. You can see the new dashboard in the screenshot below.

Account Dashboard Create a Message ▾

List: backlinknet2 >

Dashboard

- Messages ▾
- Subscribers ▾
- Sign Up Forms
- Landing Pages
- List Options ▾
- Web Push
- Reports ▾
- Integrations
- Help

People

Total Email Subscribers: 4,782
Unsubscribed Past 30 Days: 55
Last 30 Days: -33% 2
Previous 30 Days: 3

2

Thu, Sep 2 Today

[Add Subscribers ▾](#)

Sales

Total Sales: \$0
Total Purchases: 0

No sales yet.

[Learn How to Make Sales](#)

Let people support you

Thanks for your Support

[Link me to my...](#)

[Watch the Latest Videos](#)

[Make my Landing Page](#)

Sometimes your first sale comes from someone you know and that's OK. Make the ask easier with this free landing page template you can customize in minutes.

[Copy Landing Page](#)

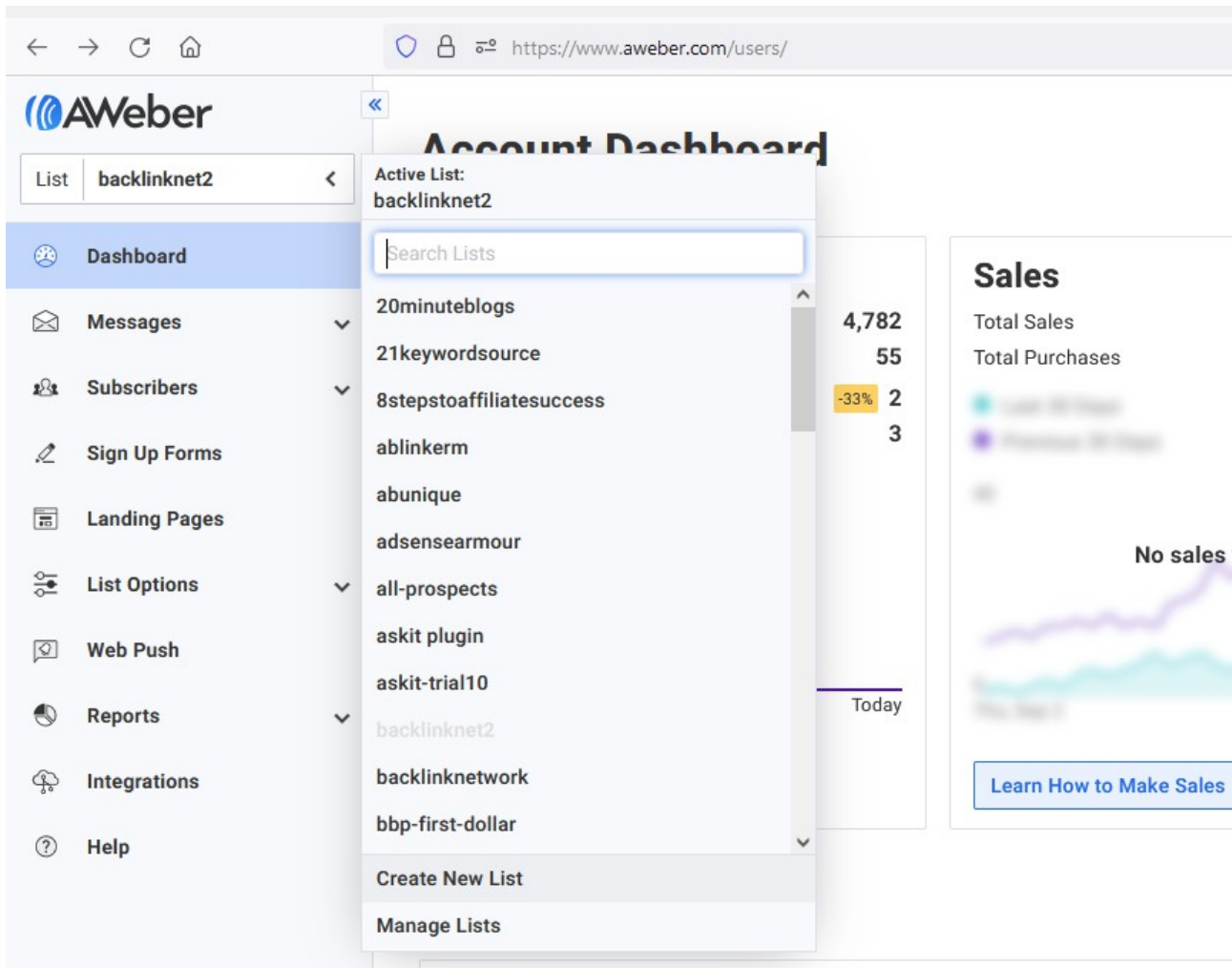
Scheduled Broadcasts

Broadcast	Send Time
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The important thing to note is that the top menu has now been moved to the left hand side. You will also notice some additional menu items but the main items are still listed.

From the new dashboard layout to create a list simply click the **List Selector** at the top left of the screen.

Then from the drop down options select “Create New List” as shown in the screenshot below.



Then follow the video guide. See also:

<https://help.aweber.com/hc/en-us/articles/204028176-How-do-I-create-a-new-list->

From the new dashboard layout to create a sign-up form simply click **Sign Up Forms** from the left hand menu.

Sign Up Forms

Create a Sign Up Form

- On a Landing Page
- For My Website

Name	Type	Displays	Submissions	Conversion
backlinkp Edit Preview Publish Delete Reset Stats Copy	inline	105	99	94.3%
backlinkweb2 Edit Preview Publish Delete Reset Stats Copy	inline	6,337	4,535	71.6%
My Web Form Edit Preview Publish Delete Reset Stats Copy	inline	0	0	0.0%

Then click the “Create a Sign Up Form” green button and choose “For My Website” from the drop down option.

Design a Form

Add Fields

Choose which fields you would like to add to this form.

Name

US Address

Create a New Custom Field

Form Automation

Add tags to anyone who submits this form:

Separate tags with commas

Template Gallery

Popular

New

My Templates

Corporate

Show More



Tropical



Journey



Sale

Elements

Header

Footer

Privacy

Counter

Powered By

Add Image

Add Div

Form Type

Type: In-Line

Width: 225 px

Pop-up Behavior: Default

Then follow the video guide. See also:

<https://help.aweber.com/hc/en-us/articles/204027476-How-do-I-create-a-sign-up-form->